

Talking To A Group

This workshop is designed to provide participants a systematic approach for designing presentations. The focus of this course is on planning, organizing, and delivering information in an oral presentation format. Participants will have the opportunity to practice what they are learning.

Since the environment will be safe and supportive, those with little or no experience in giving presentations will benefit most from this course. Each participant will design and deliver a presentation to be evaluated by the instructor and classmates.

The workshop objectives are designed to introduce and provide practice in:

- Audience analysis and adaptation
- Information gathering and organizing
- Rough draft composition
- Script editing and note usage
- Self-management in front of groups
- Environment preparation
- Vocal delivery

